

# CHUGADUG/3CDUG Regional Conference 2017



## Wednesday, August 2<sup>nd</sup> & Thursday, August 3<sup>rd</sup>

Mount Saint Mary's University, Los Angeles
Doheny Campus
10 Chester Place
Los Angeles, CA 90007

## Registration/Payment is Now Open Online!

Register at www.chugadug.org

## **Contact Information**

### **Kimberly Pollard**

Sr. Systems Analyst Email: <u>kpollard@msmu.edu</u>

#### Sadaf Safinia

Application Support Specialist Email: <u>ssafinia@msmu.edu</u> Phone: (213) 477-2841

#### **Marisol Cruz**

Coordinator, Information Technology Email: <a href="mcruz@msmu.edu">mcruz@msmu.edu</a> Phone: (213) 477-2971

### Payment Terms/Registration

\*\*\*Full payment of exhibitor/sponsor fees must be received prior to the start of the 2017 CHUGADUG

If paying by Purchase Order, use the Online Form at <a href="www.chugadug.org">www.chugadug.org</a>.

Checks should be mailed and payable using the information below:

#### Mount Saint Mary's University

Mail Check To:
Mount Saint Mary's University, Los Angeles
Attn: Kimberly Pollard, OIT
10 Chester Place
Los Angeles, CA 90007

## **Shipping**

Contact Sadaf Safinia for shipping arrangements. Use contact information above:

#### **Shipping Address:**

Mount Saint Mary's University Attn: OIT, CHUGADUG 10 Chester Place Los Angeles, CA 90007

## **Exhibitor Set-Up**

| Exhibitor Setup                                | Exhibitor Hours                                | Exhibitor Breakdown                          |
|--|--|--|
| Wednesday, August 2 <sup>nd</sup><br>(7am-8am) | Wednesday, August 2 <sup>nd</sup><br>(9am-4pm) | Thursday, August <sup>3rd</sup><br>After 1pm |
| ,  | Thursday, August 4 <sup>th</sup> (9am-1pm)     | •  |

<sup>\*\*\*</sup>Tuesday evening set up will be done on an as needed basis; arrangements need to be made with Sadaf.

\*\*\*Arrangements for items to be shipped back is the responsibility of the exhibitor.